

**16th ANNUAL LUMBER CITY FARM DAY FESTIVAL
2011 VENDOR APPLICATION AND RULES**

Return Application to:
Lumber City Womans Club
ATTN: Farm Day Vendor Committee
P.O. Box 422
Lumber City, GA 31549
 email: lcwomansclub@gmail.com
 Phone: 912-363-8049 Fax: 912-363-4147

Find us on FaceBook

**NO LATE ARRIVALS WILL BE ADMITTED!
NO EXCEPTIONS!**

Dates of Festival: *September 9, 2011 (Friday night from 6 pm to 12 midnight)
 *September 10, 2011 (Saturday from 9 am to 12 midnight)
Booth Set up times: *Friday, September 9, 2010, 3:00 p.m. – 5 p.m.
 *Saturday, September 10, 2010, 5:30 a.m. – 7:30 a.m.

Date Application Rec'd _____
Site# _____
Power # _____
Water # _____
Amount Paid _____
Parking Lot# _____
Payment Method:
Cash _____
Check# _____
Arrival Day _____
Type of Booth: Tent or Trailer
(Vendor DO NOT WRITE in this space!)

(Booth Set up times could change at the discretion of the Vendor Committee.)

If you would like to register to participate in the Lumber City Farm Day Festival, please complete the following information **IN FULL** along with a **check or money made payable to the Lumber City Womans Club** and mail to the address above. **INCOMPLETE APPLICATIONS WILL NOT BE ACCEPTED. NO APPLICATIONS ARE ACCEPTED WITHOUT FULL PAYMENT. REFUNDS ARE AT THE DISCRETION OF THE FARM DAY FESTIVAL VENDOR COMMITTEE. APPLICATIONS ARE ACCEPTED ON A FIRST RECEIVED-FIRST ACCEPTED BASIS.**

1. Booth Name: _____
 Contact Name: _____
 Address: _____
 City/State/Zip: _____
 Phone: _____
 Email: _____

****Early takedown will be allowed on side streets. Early takedown will be between the hours of **5-6 p.m. on Saturday night only**. If you require early takedown, please mark the space below. If you are a vendor who requires early takedown, you will be located on a **side street** in the festival area. This is due to the safety of our festival patrons and speedy removal.****

Early Takedown _____yes _____no

2. List **ALL ITEMS IN DETAIL** that you will be selling. (**PICTURE OF BOOTH MUST BE SUBMITTED WITH THIS APPLICATION**) Attach additional sheet if necessary. No popper, silly string or foul odor products nor products similar to poppers, silly string, or foul odor products. **If product is not listed on this application and pre-approved by the vendor committee, you will not be allowed to sell that item at the festival.** The sell of duplicate items could be limited at the discretion of the Farm Day Festival Vendor Committee.

3. BOOTH FEES:

\$ _____ .00 for each 10' x 10' space needed: # of spaces needed # _____ x \$ _____ .00 = \$ _____
 *Until February 28, 2011: \$40.00 per space
 *After February 28, 2011: \$60.00 per space

\$ 5.00 additional for water per vendor = \$ _____

\$ 5.00 additional for electricity per connection # of outlets needed ___ x \$ 5.00 = \$ _____

TOTAL DUE: \$ _____

ALL ITEMS HAVE TO FIT WITHIN THE SPACE PURCHASED, INCLUDING TRAILER TONGUES, HITCHES, TIE DOWNS, EQUIPMENT, TABLES, BOOTHS, EXTERIOR COOKERS, ETC.....(ex: if your tent, trailer, trailer hitches, tables, tie downs, cookers, etc... extend to 11 ft. long, you will need two spaces. Every item you use to setup must fit within your designated space. Please make sure you have the correct length as we are limited in space and must make sure everyone gets what they have paid for. **(If you extend over your designated space, you will be asked to move those items to your space. All exterior cookers/grills must be barricaded from public access.)**

4. What type of booth will you set up: trailer, wagon, tent, open tables, other: _____
 (NO TARPS CAN BE USED AS TENTS) (Circle all that apply)

5. When will you be arriving: Friday afternoon 'OR' Saturday morning:
(Circle the one that applies)
6. Please list any other specific request that you may have and we will do our best to accommodate however we cannot guarantee anything.
(Do not request to be placed closer to the stage as this is not an item we can accommodate.)
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SPECIAL NOTE:

GUIDELINES AND RULES: (guidelines and rules may be amended at anytime at the discretion of the vendor committee)

--Vendors cannot setup before the designated times or enter Festival Area before designated times. **Due to our festival being on Main Street, please do not enter the Festival Area before the designated times with your vehicles, tents, trailers/wagons/campers, as the streets will not be closed to thru traffic until the designated times and causes the streets to become congested and dangerous to patrons of local businesses. You must enter at the Designated Entry Point on Church Street next to City Hall. From US Hwy 341 turn onto Victoria Street beside Subway and travel until you reach Church Street and turn right onto Church and travel until you reach Main Street. From Hwy 117 turn onto Ocmulgee Street and travel until you reach Church Street. Take a left onto Church Street and travel until you reach Main Street. Entry Booth will be set up at Church and Main (beside City Hall) where you will receive entry pass.**

--No vendors will be allowed to bring in any vehicles to remove their booth except during the allotted times on Friday and Saturday night. The local law enforcement will be patrolling and enforcing this rule, due to the safety of our patrons and vendors.

--Vendors cannot park campers or vehicles in the Festival area during the hours of operation. There will be designated parking for vendors only. Parking passes are required to park in designated area. After closing each night, you may bring your camper and/or vehicle to your booth location but it must be removed before 7:30 a.m. the next morning.

--Anyone wishing to use a generator must have pre-approval PRIOR TO THE FESTIVAL from the vendor committee.

--If you choose to setup your booth on Friday night, each vendor will be responsible for the safety of their own booth and materials as the festival area will not be locked up nor secured after closing on Friday night.

--If vendor chooses to setup their booth on Friday afternoon, each vendor must be setup and vehicles removed from the festival area on Friday afternoon, no later than 5:00 p.m. Vendors that choose to setup on Saturday morning, must be setup and vehicles removed from festival area no later than 7:30 a.m. The public will not be allowed to view displays until all vehicles are removed.

--All vendors must provide their own display (tables, chairs, etc..) and electrical cords or wiring, special electrical breakers, water hoses and booth lighting for after dark. **PLEASE USE HEAVY DUTY ELECTRICAL CORDS.**

--Please do not enter the festival area with your vehicle other than the designated entry/exit locations and at the designated times. The local law enforcement will be patrolling and enforcing this rule, due to the safety of our patrons and vendors.

--Passes are required to enter festival area to setup or take down booths.

--NO CONSUMPTION OR SALE OF ALCOHOLIC BEVERAGES ALLOWED IN FESTIVAL AREA.

VENDOR MUST SIGN IN BOTH OF THE DESIGNATED SPACES BELOW!

The undersigned agrees the Lumber City Farm Day Festival, The Lumber City Womans Club, The City of Lumber City, nor any of the employees for the Lumber City Farm Day Festival, The Lumber City Womans Club, The City of Lumber City, will not be held liable for any damages, loss, or injury to undersigned's property or any personal injury, which they or their employees may sustain while engaged at the Festival, on September 9th, and 10th, 2011.

VENDOR SIGNATURE: _____ DATE: _____

Please be sure you have done the following before mailing:

____ Complete all information required. **(INCOMPLETE APPLICATIONS WILL NOT BE ACCEPTED)**

____ Include Payment **(NO APPLICATIONS WILL BE ACCEPTED WITHOUT PAYMENT IN FULL)**

____ Sign and date the application **in both spaces.**

I agree to follow the rules and regulations that the Lumber City Farm Day Festival has set in this sheet.

VENDOR SIGNATURE: _____ DATE: _____

